

# Cowley Farmers Market Association 2025 Vendor Application



First, Last Name:

Business Name(s):

Mailing Address/City/State/Zip:

Primary Phone:

Alternate Phone:

Email:

Business Website or Social Media:

Preferred Method of Communication, check one:  Text  Email

Anticipated market location(s):

Ark City Farm & Art Market (Tuesdays)

Walnut Valley Farmers Market - Winfield (Saturdays)

## Vendor History

- new vendor (never been a vendor with CFMA)
- vendor in 2024
- vendors in previous year (indicate year(s)) \_\_\_\_\_

## Vendor Type: mark all that apply

- Artisan, Crafts, Service
- Baked Goods
- Produce including honey, herbs, & food bearing plants
- Meat, Eggs, Nuts
- Hot or ready to eat food items
- Live Plants (please note that you must be registered in the state of KS to sell)
- Other \_\_\_\_\_

Please provide a detailed description of items you will be selling in your booth:

If you are a new vendor, pictures of products, garden, and/or farm are required. Please enter a link to a website or you can email photos to: [cowleyfarmersmarketassociation@gmail.com](mailto:cowleyfarmersmarketassociation@gmail.com)

I am registered to accept KS Senior Farmers Market Nutrition Program checks (produce & honey vendors only)  
Mark only one:  Yes  No: would you like information on registration?  Yes  No

## AGREEMENT (Provide initials)

\_\_\_\_\_ I have read, understand, and agree to abide by the Cowley Farmers Market Association Rules and Regulations. (available at [risecowley.org](http://risecowley.org) – farmers market – existing vendors)

\_\_\_\_\_ I have read, understand, and agree to abide by the Food Sold Direct to Consumers in Kansas: Regulations and Food Safety Best Practices, Jan 2025 - Kansas Department of Agriculture (KDA) for food safety.

\_\_\_\_\_ I am self-protected with product liability and personal injury insurance and understand that Cowley Farmers Market Association does not accept responsibility for vendors' merchandise or any item that might cause injury to a customer.

\_\_\_\_\_ I understand that I am responsible for collecting sales tax and the filing of my individual sales tax for the state of Kansas.

I have my own KS sales tax number. Enter number here: \_\_\_\_\_

I would like help obtaining my own Kansas tax number.

I will be using the market's Special Events tax number.

*If you need help filing as a business with the Kansas Secretary of State and obtaining a tax ID number, contact the market manager. If you do not have a KS TAX#, you can use the market's special event number (packets distributed by market manager).*

## WAIVER OF LIABILITY (Provide initials)

\_\_\_\_\_ In consideration for accepting this entry, I, the undersigned, intending to be legally bound hereby, for myself, my heirs, beneficiaries, legal representatives, executors and administrators, waive and release any and all rights and claims for damages I may have against the Cowley Farmers Market Association, its coordinators, managers or board of directors for any and all injuries suffered by me in any CFMA sponsored event.

\_\_\_\_\_ Further, I hereby grant permission to CFMA staff/board to use my photographs, video, recording, or any other media format of this event for any legitimate purpose.

**Vendors must read all guidelines, complete registration form, and pay vendor fee before the first day to sell at market.**

\_\_\_\_\_  
**Signature of vendor/responsible party (Must be over 18)**

\_\_\_\_\_  
**Date**

Please sign and return with a **\$25** vendor application fee for membership for one location, **\$35** fee for membership for both locations. Market booth fees will be \$7 per spot per market paid to the market manager at each market.

Cowley Farmers Market Association – PO Box 221 – Arkansas City, KS 67005

The CFMA Membership committee will review applications (and will return the membership fee if the vendor application is not approved.) Please note that not all applications will be approved since at least 50% of CFMA members must sell produce.

## Questions?

Contact:

Stephanie Long

Market Manager

(620) 218 - 9666 (call or text)

[cowleyfarmersmarketassociation@gmail.com](mailto:cowleyfarmersmarketassociation@gmail.com)